

Vidya Bhawan Society : Udaipur

Tender for Computers and Software

Last date for receipt of tender 05 sept 2018 Upto 5 PM

Name and address of tenderer

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Earnest money 2 % of the total cost of material at date of deposit on or before 05-sept-2018

SNO	Item Description	Qty	Appx. Rate
1	DESKTOP Computer System (Make-DELL/LENEVO/HP) I3 6th Gen 4 GB RAM, 1TB HDD, 18.5" LED/TFT Multimedia mouse and Keyboard DVD Writer, Wifi Enabled With Windows or without Windows OS	Max 70	
2	Windows operating system paper licenses	For Max 20 System	

Terms and conditions

1. The quotation shall mention proposed rates (GST Extra).
2. F.O.R. at the destination institution in Udaipur.
3. Payment within 30 days from the date of receipt of goods & after technical verification.
4. Tender must be properly sealed in double envelope duly marked tender for computer system and paper license as above.
5. Undersigned may refuse any tender without assigning any reasons.
6. Rate should be quoted for the type of articles specified above.
7. Tender received after 5 PM on date 05-sept-2018 shall not be considered. Earnest money with the tender by DEMAND DRAFT /BANKER'S CHEQUE
8. Tenderers have to submit GST TAX certificate, Registration certificate.
9. Tenderer should be authorized dealer of specified brand and should also submit the authorization certificate.
10. Tenderer shall contain on sight warranty, dealer should clearly mention warranty, guarantee and other benefits.

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The Conditions should be read carefully by the intending tenderers while filling in their quotations.

1. Quotations must be enclosed in properly sealed envelope.
2. The Rates must be entered in words and figures and must not be altered in any circumstances.
3. Approved suppliers should give the tenders.
4. Approved suppliers should examine the conditions, specifications, size and make of the goods to be supplied. In case of doubt matter should be referred to the officer in charge and get clarifications.
5. The contractor shall not sublet any part of the contract to any other agency.
6. All the stores supplied shall be of the best quality and according to the specifications. For acceptance of the goods decision of the accepting authority shall be final as to the quality of stores etc. The articles supplied being not approved quality liable for rejection or replaced and shall be entirely at the cost and risk of the Tenderers.
7. The purchasing officer of his duty authorized representative shall have access to the supplier's premises and shall have the power to inspect the workshop of the goods.
8. The goods other than those of the approved quality shall be rejected & shall have to be replaced by the supplier without extra cost. In case of exigencies if the replacement is not possible price of such article shall be reduced as fixed by the purchasing officer, which shall be final.
9. The rejected articles must be removed by the tenderer within three days from the date of information of rejections. The official concerned shall be in no case be responsible for damages except that he will take reasonable care.
10. The tenderers shall be responsible for proper packing so that consignment reaches safely at the destination. In the event of any damages or shortage the supplier shall make good the losses. No extra cost on this account will be admissible.
11. All rates quoted must be F.O.R. destination and should include all taxes. In case of local supply rate should include all taxes and charges for transportation etc.
12. The tenderer whose tender is accepted shall arrange supply within a period of ONE WEEK from the date of placing purchase order. The supply will have to be arranged according to the need of the department.
13. The contract can be repudiated at any time in case unsatisfactory services.
14. Tenders should be filled in ink, additions and alteration needs to be avoided, corrections if any, should be clearly initiated.

15. Each page of tender needs to be signed by the Tenderers in token of acceptance of all the terms and conditions.
16. The tender must be accompanied by the earnest money of @ 2% of the total value of the articles without which tender will not be accepted.
17. If the approved supplier fails to supply the goods within the specified time. The purchase officer will be at liberty to purchase supply otherwise, by giving notice in writing to the approved supplier. The purchasing officer may ask the Tenderers to make good the losses sustained or excess cost incurred by the department in procuring supply through any other agency.
18. The supplier if so desire may insure the goods at his cost. No advance payment will be made except in very exceptional cases, reasons to be recorded in writing.
19. Direct or indirect canvassing on the part of supplier will disqualify his tender.
20. No railway receipt will be accepted by V.P.P. or through Bank.
21. All legal proceedings if necessary shall have to be lodged in the court situated in Udaipur and not elsewhere.
22. No other conditions except those mentioned above will entertained in the tender.